

The purpose of this form is to provide us with as much information as possible that will assist us in obtaining the best possible results. Please print legibly and include as much detail as possible. Remember that the Agent in the field will have this document as his/her guide and will not have had the benefit of an in-person interview. Your comments need to be complete, accurate, and easy to understand.

SECTION I- Client Information (information about YOU)

Name: _____

Home Address: _____

Do you currently live with SUBJECT (person under surveillance)? YES NO

Mailing Address (a place where you can get confidential mail, even if c/o your attorney. If Same as above, please leave blank:

Client agrees that after two months of no payment he/she waives any right to account confidentiality, and PAI may mail, fax, or email invoices and statements to any address (supplied by Client or obtained during PAI collection efforts) at which Client is believed to work or reside.

Agree with Statement above

Please list Your Vehicle Information:

Make/Model	Year	License plate	Description

Occupation: _____

Employer: _____

Telephone/Cell Phone Number (so we can contact you) / note any Caller ID or Anonymous Call Block:

Number: _____

Children: All children who may be in contact with SUBJECT during periods of surveillance:

Name	Age	Description	School	Job

Your E-Mail address:

What are the circumstances under which we might see YOU during periods of surveillance? _____

Logistics

What kind of case is this? Please check all that apply.

Adultery (we are married)

Cheating (not married)

Child Custody

Other

What is your objective/goal?

SECTION III - SUBJECT (Spouse) Information

Full Name:

Description:

DOB / SSN: _____

Home Address: _____

List Subject's Vehicle information:

Make/Model	Year	License plate	Description

Usual Parking Places

Driving Habits: _____

Other Occupants at SUBJECT'S residence If so, describe each person, vehicle, circumstance, schedule, etc

Name	Age	Description	School	Job

INVESTIGATION

Make/Model	Year	License plate	Description

Schedule (what are his/her work hours; school schedule; gym schedule; child rearing and/or child custody schedule, etc?)

Hangouts:

Relatives / Friends in area (places he/she might visit):

Have you told / threatened that you would hire PI or put him/her under surveillance? Yes NO

SUBJECT'S Counsel:

SECTION IV - Suspect (Paramour) Information – [If Known or Suspected]

Name: _____

Description: _____

DOB / SSN: _____

Home Address: _____

Telephone Numbers: Home:

Work:

Other Occupants at SUBJECT'S residence If so, describe each person, vehicle, circumstance, schedule, etc

Name	Age	Description	School	Job

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Make/Model	Year	License plate	Description

Suspect's Occupation: _____

Employer: _____

Other Information: _____

SECTION V – General Questions

Why are you here? What are your suspicions? _____

Does he/she smoke cigarettes/cigars/pipes? _____

Does he/she drink alcoholic beverages? If so, to what extent? _____

Does he/she use illegal drugs? _____

Give information about any dogs in or around SUBJECT'S or Suspect's residence: _____

What is your sense of the best time to conduct surveillance? _____

Provide any additional information you think is important: _____

SECTION VI – Details, Details, Details

Now that you have provided what you probably think is a LOT of detail, we still need more. Yet it is difficult to formulate questions for every contingency. For example, does SUBJECT live/work in a secured building? Do you know the access codes? Do you have any idea how we can gain entry, if necessary? What about SUBJECT’S office or apartment location within the building itself? Is SUBJECT’S office/apartment the third window from the left on the second floor, or what? Is there any motion detector lighting? What about child custody issues, if applicable? When do you have the children? How/when does the exchange take place? Do you have a map of the office or residence area? Can you draw one? Which of the windows of the residence is the bedroom window? Are there nosy neighbors who would be suspicious of our presence? Has SUBJECT previously been under surveillance? Why? Did he/she know it? Are there other reasons why he/she might currently be under surveillance (creditors, law enforcement agents, insurance companies)? Are there situations that would make you want us to curtail our surveillance [for example, if SUBJECT does not leave home by 10:00PM, discontinue surveillance]? Is SUBJECT violent? Does he/ she carry a weapon? Are there guns in the home? You do not have to answer each of these specific questions. Just let these example questions be a guide as to the types of additional information you can provide that will help us provide an efficient and cost-effective surveillance.

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